



**School Board Meeting
Agenda for Monday, November 26, 2012
School Board Gym, 6:00pm**

1. Call to order: 6:04

2. Roll Call:

Present	Board Members		Guests
x	Terri Sheehan - President		Ruth Swafford
x	David Cauley - Vice President		
x	Doug Hiatt - Treasurer		
x	Kamille Peterson - Secretary		
x	Doug Dinndorf		
x	Dale Lieb		
No	Ravi Raghavapudi		
x	Mike Hebert		
x	Levi Bouwman		
x	Debra Lach, Ex-Officio Member		

3. Minute Taker: Kamille Peterson/Ruth Swafford

4. Time Keeper: Mike Hebert

5. Reading of Mission Statement 2 minutes

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

6. Community Comment 10 minutes

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc, a decision may not be made during tonight's meeting. Thank you for coming this evening.

7. Adoption of Agenda and Addendums 2 minutes

Discussion: Morning waiting area (Levi)

Motion to adopt the agenda as written:

First: Hebert
Second: Lieb
Passed: Unanimously

8. Consent Agenda: 2 minutes

Motion to adopt consent agenda with changes to Technology Minutes 11.12.12 added:

First: Dinndorf
 Second: Lieb
 Passed: Unanimously

Meeting Minutes

- 8.1** Board Meeting – 09.24.12, 10.22.12
- 8.2** Finance Committee –
- 8.3** Policies & Procedures Committee – 11.12.12
- 8.4** Communication Committee – 11.06.12
- 8.5** Facilities Committee –
- 8.6** Technology Committee – 11.12.12
- 8.7** Compensation Committee – 11.12.12
- 8.8** School Development Committee – 11.12.12

Donations

- 8.9** Wells Fargo \$307.68

Documents

- 8.10** Monthly Board Financial Report
- 8.11** 410 Family and Medical Leave DRAFT 2012

9. Discussion – Administration Updates 15 Minutes

Debra Lach
 Start of 2nd trimester. Enrollment is 419.

11. Discussion – Operations Calendar 5 Minutes

12. Old Business

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13. New Business – Discussion/Action items

	Subject	Presenter	Time
13.1	<p>Board meeting secretary Discussion to have non-board member be the secretary. Ruth Swafford will come and take minutes.</p> <p>Motion to make Ruth Swafford Board Meeting Secretary – will replace Kamille Peterson as Secretary.</p> <p>First: Bouwman Second: Peterson Passed: Unanimously</p>	Terri Sheehan	5 minutes

13.2	<p>2013/14 Enrollment Policy</p> <p>2013/2014 policy is posted.</p> <p>Motion to make the 9th grade threshold minimum for the 2013/2014 school year 10. Other grades will be as follows:</p> <p>Frist: Cauley Second: Sheehan Passes: 7:1 (Nay Hiatt)</p>	Doug Hiatt	10 minutes
13.4	<p>Support Staff Personal/Holiday Leave</p> <p>Motion to support 7 personal days for Full Time support staff.</p> <p>First: Hiatt Second: Bouwman Passed Unanimously.</p>	Dale Lieb	7 minutes
13.5	<p>Permanent Director Search Process and Committee</p> <p>Will review applications tomorrow, 11/27/12. Phone interviews will follow. The group will come back together to discuss if we have a viable candidate. Currently have 5 apps, and 15 names to reach out to.</p>	Doug Hiatt	20 minutes
13.6	<p>Conference Survey Results</p> <p>Results were reviewed.</p> <p>Action: Discussion regarding lunch costs and continued fruit and veggie bar to go to finance committee.</p> <p>Action: Discussion regarding websites and plan to ensure data is up to date.</p>	Mike Hebert	15 minutes
13.7	<p>Ratify Personnel Changes</p> <p>Hired: Brenda Burns - afternoon receptionist Brenda Gerard - morning receptionist Mark El-Dweek – Para-planner – replacement for Nick Kappelak)</p> <p>Dismissed: Nick Kappelak</p> <p>Motion to accept personnel changes: First: Peterson Second: Bouwman Passed: Unanimously</p>	Debra Lach	5 minutes

13.9	<p>Board Training - Finance</p> <p>December 6 Finance training available. All board members are encouraged to apply. (See email from Sheehan)</p> <p>Cauley handed out options for other trainings through St. Thomas and MSBA.</p>	Doug Hiatt	15 minutes
13.10	<p>Board Retreat – December 2012</p> <p>Planned for 12/8/12 - 8:30-3:00 Location to be determined. Send Terri any agenda items.</p>	Terri Sheehan	10 minutes
13.11	<p>Site Expansion</p> <p>CSP “grant” option Expansions options Funding could be available next year, possibility (1-3 year grant).</p> <p>Potential Sites (5 mile radius) Lease space Permission from City for modular option for one year.</p>	Kami Peterson/ Doug Hiatt	20 minutes
13.12	<p>Board Member Replacement Discussion</p>	Terri Sheehan	10 minutes
13.13	<p>Board Committees Openings</p>	Doug Dinndorf	5 minutes

Total Estimated Time

~ 3 hours

Motion to Adjourn Meeting:

First: Cauley

Second: Hebert

Passes: Unanimously

Meeting adjourned - 8:50 PM