



**School Board Meeting  
Minutes for Monday, April 22, 2013  
School Room 001, 6:00pm**

1. **Call to order: 6:05 p.m.**

2. **Roll Call:**

Present	Board Members	Guests
X	Doug Hiatt - President	Kathy Mortensen, Anand Singh, Karen Greisinger, Brett Saburn, Laurie Saburn, Mary Walker, Stephanie Bagiculpo, Alissa Savering, Melissa Kaiser, Terry Moffatt, Holly Fischer, Mark Fishcer, Lisa Bickford, Melissa Merritt, Catherine Mannella, Karen Carter, Tanya Hiatt, Erin Nelson, Amy Morgan, and Jacob Scheck
X	David Cauley - Vice President	
X	Ross Meisner - Treasurer	
X	Kevin Furst - Secretary	
X	Dale Lieb	
X	Mike Hebert	
X	Debra Lach, Ex-Officio Member	

3. **Minute Taker: Kevin Furst**

4. **Time Keeper: Mike Hebert**

5. **Reading of Mission Statement**

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

6. **Community Comment**

*Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc, a decision may not be made during tonight's meeting. Thank you for coming this evening.*

Mary Walker, representing the golf tournament committee, has asked for the board's support regarding finding golfers and sponsors for prizes, etc. Ms. Walker distributed flyers and answered questions regarding the funds raised, tournament structure, and needs.

7. **Adoption of Agenda and Addendums**

Doug Hiatt suggested a change to item 13.4 in order to add discussion regarding general budgeting issues. A motion was made by Mr. Meisner to adopt the agenda as amended, seconded by Mr. Lieb. **Motion carried 6-0.**

8. **Consent Agenda:**

A motion to adopt was made by Mr. Hebert, seconded by Mr. Meisner. **Motion carried 6-0.**

**Meeting Minutes**

- 8.1 Board Meeting – 03.18.13
- 8.2 Finance Committee – 04.15.13
- 8.3 Policies & Procedures Committee – 04.15.13
- 8.4 Communication Committee – 04.09.13
- 8.5 Facilities Committee – 04.15.13
- 8.6 Technology Committee – 04.15.13
- 8.7 Compensation Committee – 04.15.13
- 8.8 School Development Committee – 04.15.13

**Donations**

- 8.9 Corinna Stafford \$297.72
- 8.10 Lara Fortman \$459.16
- 8.11 Kadar Ibrahim \$100.00

**Documents**

- 8.12 Policy 406 Public and Private Personnel Data

**9. Operations Calendar - tabled**

**10. Discussion – Administration Updates – Debra Lach**

Facilities and Expansion- Friends submitted a change to MDE regarding their requirements for the expansion of schools in their network; changes to their plan affect DaVinci. Comment has been offered by MDE. We are waiting to hear more from Friends regarding our facilities expansion application. Ms. Lach will keep the board up to date on changes as we progress with our site expansion.

Ms. Lach reported that students are part way through MCA testing. Math MCAs will begin next week and NWEA testing will continue in June.

Ms. Lach reiterated her request for the board to rework the committee meetings schedule.

**11. Old Business - None**

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**12. New Business – Discussion/Action items**

	<b>Subject</b>	<b>Presenter</b>
<b>13.1</b>	<p>Interview and Selection of Directors for Open Board Positions – Discussion/Action - Four candidates for three positions: 1 parent member, 1 community member and 1 at-large member.</p> <p>Candidates: Brett Saburn (Parent), Anand Singh (Parent), Karen Greisinger (Community-Member), &amp; Kathy Mortensen (Community-Member)</p> <p>The board and audience members interviewed the candidates.</p> <p>A motion was made by Mr. Lieb to appoint :</p> <p>Anand Singh to fill the to role of parent member Kathy Mortensen for the role of community member Karen Greisinger for the role of at large member</p> <p>Seconded by Mr. Furst. <b>Motion carried 6-0.</b></p>	All

13.2	<p>2012-13 Enrollment Policy Change for 7<sup>th</sup> Grade – Discussion/Action</p> <p>Current 7<sup>th</sup> grade class has showed some attrition. Proposal by school administration to add additional students to bolster 7<sup>th</sup> grade numbers as they transition to 8<sup>th</sup> grade.</p> <p>Mr. Meisner, Mr. Furst, and Mr. Singh asked for clarification on selection and enrollment policy and trends.</p> <p>Motion made by Ms. Mortensen to adopt the proposal to allow the addition of up to four children to the current 7<sup>th</sup> grade class, seconded by Mr. Mesiner. <b>Motion carried 9-0</b></p>	Debra Lach/Terry Moffatt
13.3	<p>Q Comp Revisions – Discussion/Action</p> <p>Revisions to Q-Comp Plan were discussed by Ms. Manella. There are three impacts that are outlined in the plan submitted for board review. There was also a change to the wording in regards to job descriptions.</p> <p>Motion made to approve changes by Mr. Lieb, seconded by Mr. Hebert. <b>Motion carried 9-0.</b></p>	Katie Manella
13.4	<p>Budgeting discussion</p> <p>Ms. Lach would like the board to move forward on assigning a compensation package via a finalized budget so that administration can give letters of teaching assignments and compensation prior to the May meeting.</p> <p>Mr. Hebert reported on the technology committee’s recommendation to update wireless systems. Falls within current budgeting; decision referred back to administration.</p> <p>Mr. Lieb reported on compensation committee recommendations per committee notes. Discussion item added to upcoming strategic planning meeting.</p> <p>Ms. Greisinger excused herself from the meeting at 7:30</p>	Debra Lach
13.5	<p>Interview of Finalists (Debra Lach and Patrick Exner) for School Director – Discussion</p> <p>Interview with Ms. Lach  Recess - 8:30  Reconvene - 8:45  Interview with Mr. Exner</p>	All
13.6	<p>Annual Survey – Discussion</p> <p>Mr. Cauley reported on this year’s survey and the edits made. Mr. Mesiner requested an edit. Change will be made and survey will be conducted. Return deadline is set as May 10, 2013</p>	David Cauley
13.7	<p>Next Strategic Planning Session – Discussion</p> <p>Special meeting of the board set for Monday night, April 29, at the school to discuss budgetary issues/planning</p>	All

**13. Adjourn the meeting: 10:36 pm**

Motion was made by Mr. Hebert to adjourn the meeting, seconded by Mr. Lieb. **Motion carried 8-0.**

Kevin Furst  
Board Secretary