



**School Board Meeting
Minutes for Monday, January 28, 2013
School Classroom 305**

1. Call to order: 6:05 pm

2. Roll Call:

Present	Board Members	Guests
Yes	Terri Sheehan - President	Tammy and Luke Ness
Yes	David Cauley - Vice President	Lori and Brett Savering
Yes	Doug Hiatt - Treasurer	Tanja Hyatt
Yes	Doug Dinndorf	Lee Z
Yes	Dale Lieb	Abby Pullman
Yes	Ravi Raghavapudi	Leah Skurdal
Yes	Mike Hebert	Jake ?
No	Levi Bouwman	Ross Meisner
Yes	Debra Lach, Ex-Officio Member	Kevin Furst
		Trina Gentry

3. Minute Taker: Doug Hiatt

4. Time Keeper: Mike Herbert

5. Reading of Mission Statement

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

6. Community Comment

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc, a decision may not be made during tonight's meeting. Thank you for coming this evening.

Trina Gentry asked if someone could be outside to direct traffic. Debra Lach stated that vests were on order and there were plans to do that but we want to have the vests and some other items in place first. She also reminded everyone that signs had been added by the city to not allow parking on the frontage road.

7. Adoption of Agenda and Addendums

Motion by Dale Lieb to accept agenda with the addition of an items for the Golf Tournament, Administrator Bonuses, and the 2013-14 School Calendar. Mike Herbert seconded. Passed unanimously.

8. Consent Agenda:

Motion by Terri Sheehan to accept the Consent Agenda with the typo corrections discussed at the meeting. Mike Herbert seconded. Passed unanimously.

Meeting Minutes

- 8.1 Board Meeting – 11.26.12, 12.17.12
- 8.2 Finance Committee –
- 8.3 Policies & Procedures Committee – 01.14.13
- 8.4 Communication Committee – 01.08.13
- 8.5 Facilities Committee –
- 8.6 Technology Committee – 01.14.13
- 8.7 Compensation Committee – 01.14.13
- 8.8 School Development Committee – 01.14.13

Donations

- 8.9 Ecolab \$200

Documents

- 8.10 Monthly Board Financial Report
- 8.11 214 OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS
- 8.12 524 INTERNET ACCEPTABLE USE AND SAFETY POLICY
- 8.13 213 SCHOOL BOARD COMMITTEES
- 8.14 Staff Acceptable Internet Use Agreement
- 8.15 Student Acceptable Internet Use Agreement

9. Discussion – Administration Updates –

Debra Lach indicated current enrollment was 411 and that 8 had left since December due to moving, deciding to home school or with no indication. She stated that MCA Math Practice tests were wrapping up and that action plans based on overall and class by class results were going to be started. She stated that the online Spanish program personnel came on site to try and fix the issues we have run into with what was sold to us and what we received, and that we have decided to ask for a refund and look for another program or a Spanish teacher again. She stated the Friends of Education site review would be done in February and that the school as a whole looked forward to another opportunity to show off our school and program. She reported that the site expansion application had been filed and that we were trying to develop potential short-term and long-term site lists for the committee to review and then recommend to the Board plans for a single site, two sites (short or long term) and then allow us to move forward. She reiterated that no decisions had been made yet but that the site expansion application was necessary to ensure that the Board had all possible options when discussing the issue.

11. Discussion – Operations Calendar- Tabled until the February meeting.

12. Old Business

	none
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13. New Business – Discussion/Action items

	Subject
13.1	Board Member Resignation – Terri Sheehan reported that Kamille Peterson had submitted a resignation in January due to other activities and conflicts.
13.2	Board Member Appointment – Terri Sheehan reminded everyone that there was no community member running for the open community member position and that with Kamille’s resignation there were now two openings to fill on the Board and she asked that everyone think of ideas for the next meeting to discuss on the needs of the Board and filling the two positions.
13.3	Board Secretary – Terri Sheehan reported that the Board Secretary had to resign due to other activities and conflicts.
13.4	2013-14 School Calendar – Terri Sheehan moved to approve the school calendar presented with a change to a second intersession in February, April or May rather than just

	the one mandatory intersession on the proposed calendar. Dale Lieb seconded. Passed unanimously.
13.5	Site Expansion Application –Doug Hiatt provided a brief overview of the site expansion application and stated that Friends of Education should have some indication prior to the next meeting.
13.6	Expand enrollment in the elementary grades – Doug Hiatt discussed expanding section sizes for 2 nd and 3 rd grade for the balance of the 2012-13 school year from the current 15 limit per section. He indicated that for 2013-14 the Board had increased the limit for 2 nd grade and based on that discussion he believed that increasing it for 3 rd grade would be consistent with our facilities, learning program and capacity. No vote was taken but it was to be discussed at a later meeting this year.
13.7	School Director Search Update – Doug Hiatt provided an update regarding the search and indicated that the committee has two candidates to potentially be brought in for in-person interviews but additional candidates were also being pursued so once the in-person process begins it can go from that to Board interviews and extending an offer more quickly and also to ensure we catch the normal timeframe when people are looking to make a change of schools which normally starts in March for teachers and administrators.
13.8	Golf Tournament Update – Dale Lieb updated the group on the 2 nd annual golf tournament and stated that if more volunteers do not come forward the event will have to be cancelled. There was discussion about sending another communication out to stakeholders and Dale stated that he would work with the administrators on getting something out.
13.9	Revised Administrator Bonus Programs – There was discussion about the revised version of the Administrator Bonus Programs. Dale Lieb stated that the compensation committee was recommending increasing the potential bonus from \$2,500 to \$3,500 and also adding new goals related to the leveraged leadership goals set for each for the year. He referred to the potential bonus for the teachers between the normal bonus program and Q Comp and stated that this would make the two more similar since Administrators are not eligible under the MDE rules for Q Comp. Doug Hiatt stated that the committee should for next year's bonus programs for all employees make the points required to receive any bonus pay out higher. He stated that 50% payout with 60 out of 100 points is basically paying half the bonus for the equivalent of a D- or almost an F. Doug Dinndoff moved to accept the revised Administrator bonus programs. David Cauley seconded. Passed unanimously.
13.10	Candidate Forum – Terri Sheehan welcomed the three candidates. There were thirteen questions asked by the Board and audience members followed by replies by each of the candidates. The candidate's information had been sent out to stakeholders previously and a number of the questions were about items on those. In addition, there were questions on if they were interested in any officer positions or which committee assignments they felt my best suit their talents. Kevin Furst stated probably the Secretary position and most of the committees. Ross Meisner stated probably not an officer position at this point but would like to help give relief to those that have been serving in those roles for a while, and he was willing to serve on most of the committees. Trina Gentry stated the Secretary position possibly and Facilities and Communication but that she would be willing to work on others too. One question was asked about the two biggest challenges facing the school. Ross stated growth and expansion including the facility and high school, and what needs to be done to distinguish DaVinci. Trina stated the expansion and individualized aspect of learning. Kevin stated the expansion and financial challenges which he then stated on how to retain the best staff. An audience member asked if there were issued that any would not compromise on. Ross stated academic performance and the arts & science focus. Trina stated no vending machines like in other schools that have junk food or drinks. Kevin stated he agreed on academics and anything that would go against the vision, arts & science or differentiated education. There were then questions about strengths and weaknesses of the candidates and staff retention. Terri Sheehan thanked all of the candidates for stepping forward.

14. Adjourn the meeting

Terri Sheehan moved to adjourn the meeting. Ravi Raghavapudi seconded. Passed unanimously. Adjourned at 9:25 pm.